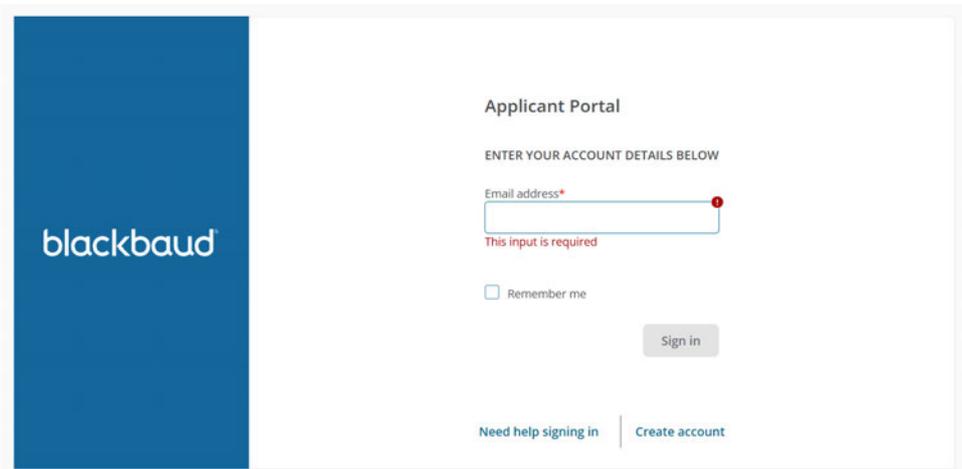


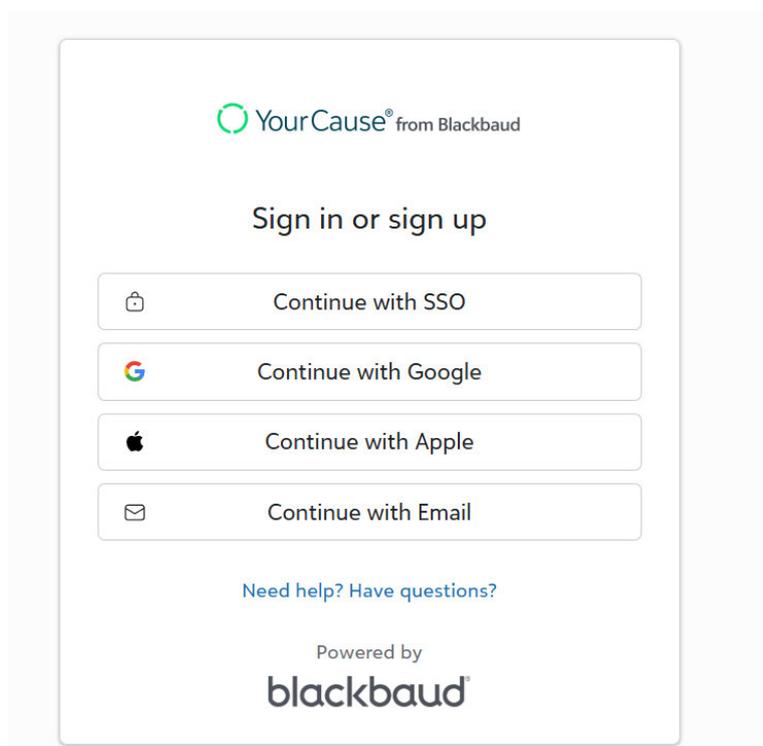
How to create an account for individual ACNI funding programmes using the new application portal

Step 1: Click on the link for the relevant programme you wish to apply to. When you do so, you will see the log in screen below:



NB: Input of email address in NOT required here as you will be able to enter email address at Step 4 if you choose to continue setting up your account by email.

Step 2: Create account



Step 3: Sign Up using one of the options detailed and follow instructions provided.

If you choose to sign up by email, select continue with email.

Continue with email

Email address *

Remember my email

Continue

or



Continue with SSO



Continue with Google



Continue with Apple

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Step 4: If you have chosen to sign up using email, insert email address

Then select continue.

Step 5: You will need to confirm email address to set up account.

Select confirmation code

Sign up

Confirmation of your email address is necessary to create an account.

██████████72@outlook.com

Send confirmation code

[Back to sign in](#)

By continuing to sign up, you are agreeing to the Blackbaud, Inc. [Terms of Use](#) and [Privacy Policy](#).

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Sign up

Confirmation of your email address is necessary to create an account.

Confirmation code has been sent to your inbox.

Copy it to the confirm box below.

██████████72@outlook.com

|

Confirm

Send new code

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Step 6: Input confirmation code issued to your inbox and press Confirm.

Sign up

Confirmation of your email address is necessary to create an account.

The code has been verified. You can now continue.

██████████972@outlook.com

Password

Must be 12 or more characters.

Must contain at least 3 of the following:

Lowercase letter

Capital letter

Number

Special character (!, #, %, etc.)

Confirm password

First name

Last name

Sign up

[Back to sign in](#)

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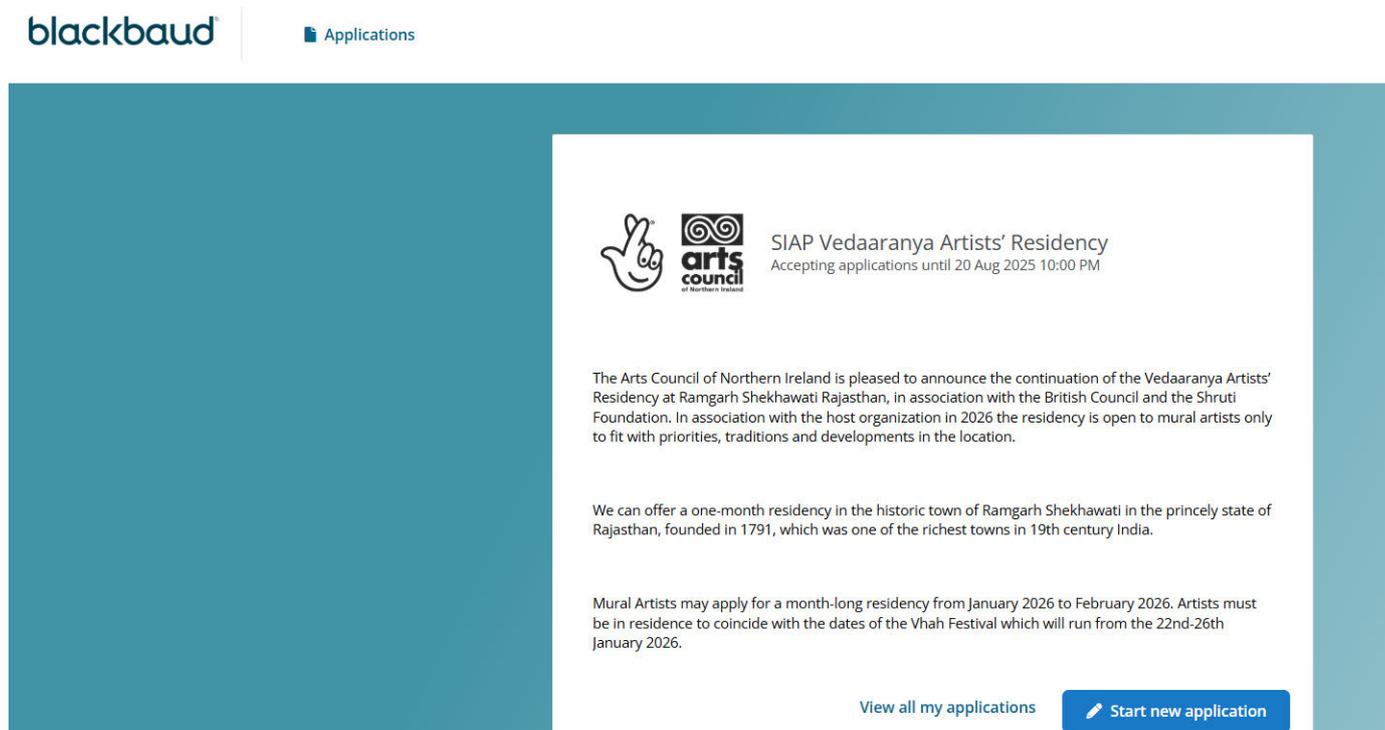
[Need help? Have questions?](#)

Step 7: Once the code is verified, you can continue with creating a password following instructions as set out and confirming you first name and last name. Once completed select **'Sign Up'**

Once you have successfully created an account the relevant programme will appear on screen.

(Note: this is an example, and this page will differ depending on the programme you are applying to)

To start your application, select **Start New Application**.



The screenshot shows the Blackbaud Applications interface. At the top left is the 'blackbaud' logo. To its right is a navigation menu with 'Applications' selected. The main content area features the Arts Council of Northern Ireland logo and the title 'SIAP Vedaaranya Artists' Residency' with a sub-header 'Accepting applications until 20 Aug 2025 10:00 PM'. Below this is a paragraph of text: 'The Arts Council of Northern Ireland is pleased to announce the continuation of the Vedaaranya Artists' Residency at Ramgarh Shekhawati Rajasthan, in association with the British Council and the Shruti Foundation. In association with the host organization in 2026 the residency is open to mural artists only to fit with priorities, traditions and developments in the location.' This is followed by another paragraph: 'We can offer a one-month residency in the historic town of Ramgarh Shekhawati in the princely state of Rajasthan, founded in 1791, which was one of the richest towns in 19th century India.' A third paragraph states: 'Mural Artists may apply for a month-long residency from January 2026 to February 2026. Artists must be in residence to coincide with the dates of the Vhah Festival which will run from the 22nd-26th January 2026.' At the bottom right, there are two buttons: 'View all my applications' and 'Start new application'.

You will only have to do this once and all information will be stored for the next time you login.